

BRIXWORTH PARISH COUNCIL

Minutes of the meeting held on Tuesday, 28 September 2010 at 7.15p.m. in the Community Centre, Spratton Road, Brixworth

Present: Councillors: I Barratt, C Bament, Mrs A Gunnett, Mrs E Nunn,
M Lacey, R Low, R Monk, S Pointer, M Ward, Mrs E Wiig and
F Wiig

In Attendance: Mrs J Macken – Parish Clerk
Mr M Nice - Centre Manager
1 members of the public
2 Members of the public - Merry Tom Folk Festival

10/1130 Apologies for absence

Members apologies for absence were received and accepted from Cllr R Chattaway

Apologies had also been received from County Cllr C Millar, Sgt Grady and PCSO Hillery.

10/1131 Declaration of Interest on Agenda Items

Cllr E Wiig declared a personal interest – Member of another Local Authority and Member of the District Council Planning Committee

Cllr F Wiig declared a personal interest - Member of another Local Authority and Chairman of District Council Planning Committee

10/1132 Signing of the Minutes of the Last Meeting 31 August 2010

The minutes of the meetings held on 31 August 2010 was signed by the Chairman as a true and correct record of this meeting.

There were no members of the public present wishing to address the Council.

10/1133 Parish Councillor Resignation

The Chairman reported that Cllr Steve Whiffen has resigned. Steve was formally thanked for his work as a Parish Councillor and in particular for his time and commitment as the Chair of the Recreation Committee.

The Clerk will notify the Returning Officer at Daventry District Council and display the statutory notice.

10/1134 Police Representative Report

The following report had been received: -

- 03/09/2010 Theft – Holcot Road – Unknown person takes dog grooming equipment from drive.
- 03/09/2010 Shoplifting – Co-op – 2 x Unknown males enter store and fills baskets up and leave without attempting to pay.
- 06/09/2010 Theft – Ironstone Way – Unknown person cut hole into fence entry is gained and items.
- 07/09/2010 Burglary Non Dwelling – Windmill Glade – Unknown person have forced entry into garage and removed fishing equipment.

- 07/09/2010 Attempted Burglary – Brampton way – Unknown offenders attempt to gain entry to front door offenders are disturbed.
- 08/09/2010 Shoplifting - Co-op – Known female enters store and selects items and leaves without attempting to pay.
- 10/09/2010 Possession Of Control Drugs – Windmill Glade – Drugs warrant executed at the address and male is cautioned.
- 10/09/2010 Possession Of Control Drugs – New Street – Drugs warrant executed at the address and male is cautioned.
- 12/09/2010 Attempted Burglary – Garage Block Lone Pine Court – Unknown person attempts to gain entry to garage nothing taken.
- 13/09/2010 Criminal Damage – Eastfield Road – Unknown person scratches nearside rear wing of vehicle.
- 14/09/2010 Criminal Damage – Knightons way – Unknown person scratches down driver's side of vehicle.
- 20/09/2010 Theft – Swansnest – Neighbour gives away cat for re-homing without owner's permission.

Two drugs warrants have been executed in Windmill Glade and New Street after intelligence received that drugs were being sold from these premises two males have been given a police cautioned.

A local female has been given a Fixed penalty notice £80.00 for shoplifting in the Co-op on the 08/09/2010.

There is a new officer on board PC Jason Brotherton he has been with Northants Police for 10 years and will be the officer assigned to Brixworth in place of PC Robb Walker.

10/1135 Funding Brixworth Police Office for the next Financial Year

It was resolved to precept £4,800 for the Brixworth Police Office for the next financial year, subject to any changes later in the year. It was suggested that perhaps local parishes could also assist with the office costs.

10/1136 County Councillors Report

Cllr Millar had sent his apologies.

Planning

10/1137 Minutes of Meetings 13 September 2010

The Minutes of the Committee Meeting held on the 13 September 2010 having been previously distributed were accepted.

10/1138 Approvals and Refusals report September 2010

The following approvals and refusals were noted: -

Approvals

DA/2010/0507 Mr F Goodman, 55 & 57 Broadlands, Brixworth

Work to trees subject of a tree preservation order

12.7.10 PC No Objection 17.8.10 DDC Approved

DA/2010/0581 Lone Pine Court, Brixworth

Work to and removal of trees subject of a Tree Preservation Order

2.8.10 PC No objection

25.8.10 DDC Approved

DA/2010/0582 Mrs Cope, Brockwood House, 40 Church Street, Brixworth

Work to and removal of trees subject of a tree preservation order

2.8.10 PC No objection

25.8.10 DDC Approved

DA/2010/0607 The Old Vine, Station Road, Brixworth

Certificate of Lawfulness (Existing) for operations in implementation of planning permission DA/2004/01475 for new dwelling

DDC Approved 10.9.10

NCC/10/00027/CCD NCC, Brixworth Uplands, Church Street, Brixworth

Extension and refurbishment of existing building to form new Children's Centre

10.5.10 PC No objection

9.9.10 NCC Approved

Refusals

DA/2010/0554 Mr S Mehra, The Manor, Harborough Road, Brixworth

Listed buildings consent for removal of internal wall

2.8.10 PC Objects

17.8.10 DDC Refused

10/1139 DA/2010/0503 Outline application for erection of B Units, access and nine dwellings (resubmission- Flood Risk Assessment)

A flood risk assessment had been received as additional information. It was resolved that the Parish Council's previous comments of objection still stand.

Finance

10/1140 Income Received for August 2010

The Clerk reported the Income received for August 2010, which was as follows: -

Received from	Details	£
BCC	First instalment St Davids Rec Grd	414.38
DDC	Contributions to utilities - Comm Ctr	31.88
Central Sports	Peppercorn Rent	1.00
Community Centre	Hall Hire	299.54
		<hr/>
		746.80

10/1141 Bank Reconciliation as at 31 August 2010

The bank reconciliation as at the 31 August 2010 was reported and accepted as follows:

Current Account	£9,215.72
Reserve Account	£125,770.25
Less Cheques outstanding	£8,773.31
Plus Credits outstanding	£669.30
Balance Carried forward as at 1.09.10	£126,881.96

10/1142 Income and Expenditure & Reserves Report for August 2010

The Income and Expenditure are within budget and broadly on target. It was noted that there are currently no plans to spend the £3000 for projects.

10/1143 Defibrillator and Equipment for Brixworth First Responder Group

The Clerk reported that she had met with the paramedic who is leading the Brixworth First Response Group (BFRG) and he has asked for the Parish Council to purchase the defibrillator and associated equipment on their behalf. The BFRG currently has seven trained members, with six more volunteers waiting to be trained. The group is hoping to provide assistance to red light emergency calls, within the parish, 7 days a week from 7am – 10pm

It was resolved to purchase the equipment at a cost of £1,482.56 (including VAT), under the Local Government Act 1972 S137. The equipment is to be donated to the group; any future maintenance and insurance will be the group's responsibility.

It was agreed for the First Responder Group to use the Community Centre for the training courses free of charge. It was suggested that the group and donation of the equipment by the Council is included in the next newsletter.

10/1144 Bills for Payment for September 2010

A schedule of payments, to be made in September 2010 was available to each member at the meeting.

It was resolved for the following accounts to be passed for payment; therefore the Chairman signed the schedule of payments.

Retrospective Approval

Standing Order

D M Wood	Peppercorn Rent	0.05
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<u>Minute</u>	<u>Chq No.</u>	<u>Payment To</u>	<u>Reason for Payment</u>	<u>£</u>
	4376	Groundsman	Groundman's Salary Sept.2010	1,074.65
	4377	Clerk	Clerk's Salary Sept. 2010	1,061.15
	4378	PT Groundsman	P/T Groundsmans wages Sept. 2010	214.40
	4379	Cleaner	Cleaner Comm. Centre wages Sept. 2010	259.20
	4380	Litter Picker	Litter Picker wages Sept. 2010	185.60
	4381	HM Revenue & Customs	PAYE Tax & NI Sept. 2010	771.81
	4382	NCC	Pension Contribution Sept. 2010	360.80
	4383	Mrs J Macken	Postage and Clerks Allowance	93.85
	4384	Mr I Barratt	Chairmans Telephone Allowance	40.00
	4385	Mr M Nice	Comm. Ctr. Manager expenses	20.99
	4386	ESPO	Stationery, cleaning materials	163.88
	4387	Chubb Fire Ltd	Emergency Lighting Service - C/rooms	159.68
	4388	W J Lovell	Materials for groundsman	36.53
	4389	Trade UK	Materials for groundsman	22.56
	4390	BACA	Safety boots & Materials for groundsman	46.40
	4391	Carter Jonas	Annual Rent - Millennium Garden	120.00
10/042e	4392	Brixworth Landscaping	Tidying of Library/Comm. Ctr Border	130.00
10/053r	4393	D G Salisbury	Marking of Pitches - AWPf	188.00
10/072r	4394	Wicksteed Leisure Ltd	Replacement swing seat	48.76
			Printing and circulation of Autumn	
	4395	Brixworth Bulletin	Newsletter	200.00
	4396	A H Blason & Son	Fuel, Van MOT & Service	496.06
10/1052	4397	Imperative Training Ltd	Defibrillator - First Response Group	1,187.50
10/1052	4398	Medisave	Oximetre - First Response Group	80.11
10/1052	4399	SP Service	1st Response equip. - First Response Grp	214.95
			Total	<u>7,176.93</u>

10/1145 External Auditor's Report Year End 31 March 2010

The Clerk reported that she had received the notification of the conclusion of the Audit for the year ending 31 March 2010, from BDO Stoy Hayward the External Auditors. There were no matters arising from the Annual Return. However there was one issue raised which needs to be addressed, which was once again the current level of the Council's Fidelity Guarantee Insurance. It was noted that the Council had increased the Fidelity Guarantee Insurance level to £150,000 this year. This level will be reviewed at the next Finance Committee Meeting.

The Council approved and accepted the Annual Return. The Notice of Conclusion of Audit is to be displayed for fourteen days on the notice board.

The Council thanked and congratulated the Clerk for her work throughout the year, which has resulted in the auditors having no matters arising in the annual return.

10/1146 Training Courses

It was retrospectively approved for Cllr Lacey to attend the Negotiation Training course on the 21 September 2010 and resolved for the Clerk to attend the Archiving Course on the 18 December 2010.

10/1147 District Council

Cllr F Wiig reported that cuts to services are to be discussed at the spending review meeting in October. Back office services will be looked at before front line services.

Recreation and Amenities Development

10/1148 To Accept Minutes of Meeting 21 September 2010

The Minutes of the Committee Meeting held on the 21 September 2010 having been previously distributed were accepted.

10/1149 Pytchley Close Gate on Spratton Road Recreation Ground

The Recreation Committee recommended the removal of the gate on the recreation ground to Pytchley Close, following the annual and quarterly inspection, which stated that there is a risk of a finger entrapment. The Council had received two emails from residents in the Close who requested that the gate remained in situ and outlined their reasons why. It was noted that the Council has had no reported accidents involving this gate. Following a discussion it was resolved that the gate is to remain and this matter to be referred back to the committee to determine whether it could be modified to mitigate the risk.

10/1150 Dog Fouling

The Council had received details, from the Brixworth Youth Foundation, about their Awards for All big Lottery Fund Environmental Project, which is to look at the subject of dog fouling. The young people wish to present their findings to the Council and have a display in the Brixworth Library/Community Centre foyer, Moulton School, Guildhall and Northampton Library. The Council congratulated the young people and look forward to receiving the presentation.

Following a discussion it was agreed to include this matter in the next Newsletter. It was noted that the DDC information centre, would no longer be providing free dog-fouling bags to residents. It was therefore agreed for the Highways Committee to

consider the Parish Council purchasing dog fouling bags, for the DDC office to distribute.

10/1151 Annual Maintenance of Gang Mowers

It was resolved for Mower Repair Shop to carry out the Annual Maintenance of the Gang Mowers at a cost of £479.25 plus delivery and spares as required.

Highways and Environment

10/1152 Repairs to Pound Stonewall and Market Cross

It was resolved for J Marks to carry out the repairs to the Pound stonewall and the Market Cross at a cost of £350.00. English Heritage is to approve the work to the Market Cross, which is a listed monument, before work commences.

Correspondence for discussion

10/1153 Letter – Merry Tom Folk Festival 2011

Members of the Merry Tom Folk Festival were present at the meeting to inform the Council of their plans, for the Merry Tom Folk Festival, which is to be held at Brixworth Country Park in July 2011. It is a new venture and any profits will be ploughed back into future events as well as donating to local communities. The group is initially looking for funding from various sources, including the Parish Council. The Chairman explained the Council's Grant Application process. There is a preliminary meeting at the Country Park on 2 October 2010.

10/1154 DDC Affordable Housing Training Session 1 October 2010

Cllr Bament and Cllr Pointer are to attend this training session.

10/1155 DDC – Parish Council Representative on Standards Committee

It was noted that there is a vacancy for a Parish Council Representative on the District Council's Standards Committee.

10/1156 NCC – Consultation on Concessionary Travel

A letter had been received from the County Council (copy circulated to members), consulting Local Council's on the proposed changes to concessionary travel throughout the County. Following a discussion and vote it was resolved for the Parish Council to reply in support of the recommendations in general, however is concerned that it discriminates the rural community. Many villages only have a very limited bus service and therefore an eligible person is not always able to take advantage of this service due to the timetabling.

10/1157 NCC – Emergency Planning Conference 7 October 2010

Cllr Bament agreed to attend the County Council's Emergency Planning Conference in Thrapston on 7 October 2010.

10/1158 CWU – Impact on Community under Plans to Privatised Royal Mail

An email had been received from the Communications Workers Union, concerned about the impact on communities if the Royal Mail was privatised. This was noted.

10/1159 Remembrance Parade

The Chairman agreed to attend the Remembrance Parade to place the Council's wreath. Following a lengthy discussion it was agreed for the Clerk to contact the Vicar to discuss the arrangements for the Youth Groups.

10/1160 Correspondence for information only

The Chairman reported that the correspondence file was available for circulation.

10/1161 Date of Next Meetings

The next Full Council Meeting is to be held on 19 October 2010 in the Community Hall, Library/Community Centre. The November meeting will be held on 23 November 2010. Both of these dates have been brought forward from the scheduled date.

Urgent Matters For Report Only

10/1162 Recycling Centre

The Chairman reported that he had received an email from a resident concerned about the new opening times of the recycling centre. In addition he had been told that he would be limited to two loads of DIY waste every two months.

10/1163 BTCV – Millennium Garden

The trimmings left behind by the BTCV from the Millennium Garden are to be removed on 1 October 2010. On the day they had taken the trimmings to the 'tip', it was closed and then they were told that they needed a special licence.

There being no other business the meeting closed at 8.55pm

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Chairman

Signed as a true record of the above meeting.
Dated 19 October 2010